

71st Annual AWWA Annual Conference

Monday, Sept. 14 - Thursday Sept. 17, 2009

Grand Traverse Resort & Spa
100 Grand Traverse Village Blvd., Traverse City/Acme, MI 49610
800-968-7352 • www.grandtraverseresort.com

Pre-Conference Seminar Information

The Michigan Section, AWWA Annual Conference offers attendees the opportunity to better understand contract documents and blueprints by attending this year's Pre-Conference Seminar to be held on Monday, September 14, 2009.

The Pre-Conference Seminar is sponsored by the Michigan Section, AWWA Maintenance Committee.

The cost for attendance at the seminar is \$80.00 for members, which includes a luncheon and entry into the vendor exhibits on Monday only.

Participants who attend the entire program may receive four hours (0.4 continuing education credits) of Michigan Department of Environmental Quality (MDEQ) Advisory Board-approved education credit.

Understanding Contract Documents & Blueprint Reading

Attend and learn:

- How specifications are organized and where to look to find things
- What "or equal" means to an owner
- Things to look for when reviewing specifications
- How plans are organized and where to find things
- Items operators and mechanics should look for when reviewing plans
- Internet & software resources for electricians and instrument techs
- Learn the left-to-right method of one-line diagram reading

Who should attend? Those who:

- Review plans and specs for new construction or are part of the design review team
- Need a refresher on contract documents
- Review plans and specs to understand and correct plant problems
- Instrumentation techs who need to troubleshoot control systems

Understanding Contract Documents and Blueprint Reading Agenda

9:45am	Registration
10:00am	Introduction & Announcements Chuck Kronk Water Works Systems & Chair, MI-AWWA Maintenance Committee Presenters: Ken Colston YCUA and Tim Sullivan Hubbell, Roth & Clark
10:05am	<ul style="list-style-type: none"> • Intro and New Project Deliverables • Specifications — Overview & Format • Plan Review Basics • Civil Drawings • Electrical Plan Review
Noon	Lunch — provided
1:00pm	<ul style="list-style-type: none"> • Electrical Plan Review (cont'd) • Instrumentation Plan Review • Problem Solving Internet Resources
3:30pm	Wrap-up & adjourn to vendor exhibits

To register for this seminar, please use the Conference Registration Form attached.

Conference Registration Form

Conference fee does **NOT**
include hotel accommodations.

AWWA Member Number _____ (required for member rates)

Name _____ Nickname for Badge _____

Representing _____

Mailing Address _____

City _____ State _____ Zip _____

Phone (_____) _____ Fax (_____) _____

Email Address _____

Spouse/Guest Name _____

Please describe any special dietary requests _____

Participating as: Board Member Committee Member Committee Chair Award Winner
 Speaker Exhibitor Sponsor Retiree

Please check here if this is your first Michigan Section Conference.

Conference Registration Options	Postmarked: On or before August 31, 2009		After August 31, 2009	
	Member	Non-member	Member	Non-member
Pre-Conference Seminar Registration	<input type="checkbox"/> \$80	<input type="checkbox"/> \$90	<input type="checkbox"/> \$90	<input type="checkbox"/> \$100
Full Conference Registration	<input type="checkbox"/> \$275	<input type="checkbox"/> \$350	<input type="checkbox"/> \$325	<input type="checkbox"/> \$400
Exhibitor Full Conference Registration	<input type="checkbox"/> \$500	<input type="checkbox"/> \$665	<input type="checkbox"/> \$500	<input type="checkbox"/> \$665
Consultant/Vendor Contribution (voluntary)	<input type="checkbox"/> \$100	<input type="checkbox"/> \$100	<input type="checkbox"/> \$100	<input type="checkbox"/> \$100
Small Systems Full Conference Registration	<input type="checkbox"/> \$150	<input type="checkbox"/> \$200	<input type="checkbox"/> \$200	<input type="checkbox"/> \$250
Mon./Tues. Only Conference Registration	<input type="checkbox"/> \$175	<input type="checkbox"/> \$225	<input type="checkbox"/> \$225	<input type="checkbox"/> \$275
Wed./Thurs. Only Conference Registration	<input type="checkbox"/> \$150	<input type="checkbox"/> \$200	<input type="checkbox"/> \$200	<input type="checkbox"/> \$250

Meals, Events & Off-site Activities		Myself	Spouse/Guest
Tuesday	Awards Luncheon <i>(please remember to check at right if you will be attending)</i>	<input type="checkbox"/> \$0	<input type="checkbox"/> \$20
	Reception, Dinner & Casino Night <i>(check at right if you will be attending)</i>	<input type="checkbox"/> \$0	<input type="checkbox"/> \$0
Wednesday	Women's Breakfast <i>(please remember to check at right if you will be attending)</i>	<input type="checkbox"/> \$0	
	Annual Banquet	<input type="checkbox"/> \$40	<input type="checkbox"/> \$40

Total Due AWWA \$ _____

Payment Options

- Check enclosed (made payable to **Michigan Section, AWWA**)
- Purchase Order # _____ *(Attach billing name/address information if different from above.)*
- Check here if you are eligible for the **Young Professional** conference registration fee waiver.
Note: Some meals, events and off-site activity fees still apply.
- Check here if you are eligible for the **Small Systems** conference registration fee discount.

Cancellation Policy

If you can't attend this conference, please send a substitute. Fax information about the substitute to 517.241.0325.

If no one from your organization can attend, you will be entitled to a refund according to the following schedule:

If cancelled 30 days or more before the conference date, you will receive a 100% refund.

If cancelled by August 31, you will receive a 75% refund.

If cancelled after August 31 or you are a no show, you will not be entitled to a refund.

Mail completed form to:

Michigan Section, AWWA,
P.O. Box 16337,
Lansing, MI 48901-6337
or fax to: 517-241-0325

Do not send to Grand
Traverse Resort & Spa